



RANDY STINSON  
Commissioner Pct. #1

TODD LITTLE  
County Judge

PAUL PERRY  
Commissioner Pct. #3

LANE GRAYSON  
Commissioner Pct. #2

Krystal Valdez  
Ellis County Clerk

KYLE BUTLER  
Commissioner Pct. #4

**NOTICE OF REGULAR MEETING  
ELLIS COUNTY COMMISSIONERS COURT**

Notice is hereby given that a meeting of the Ellis County Commissioners' Court will be held on **Tuesday, September 6th, 2022, at 2:00 P.M. in the Commissioners' Courtroom (2<sup>nd</sup> floor) of the Historic Ellis County Courthouse, located at 101 W. Main Street, Waxahachie, Texas**, at which time the following will be discussed and considered, to-wit:

**OPENING COURT**

County Judge will call meeting to order, declare quorum if present, and declare notices legally posted pursuant to the Open Meetings Act, Texas Government Code Chapter 551.

Motion to open meeting

Invocation and Pledge of Allegiance – *Precinct 2 Commissioner Lane Grayson*

**PUBLIC COMMENT** – Members of the public will have the opportunity to make their comments at the time the agenda item is being addressed.

**CONSENT AGENDA** – Consideration and action:

Administrative:

- A.1 Approval of Regular Bills, Payroll and Officers' Reports. – *County Treasurer Cheryl Chambers*
- A.2 Approval of Commissioners' Court Regular Meeting Minutes from August 9<sup>th</sup>, 2022. – *County Clerk Krystal Valdez*
- A.3 Approval of the Monthly Treasurer's Report for June 2022. – *County Treasurer Cheryl Chambers*
- A.4 Approval of the Monthly Treasurer's Report for July 2022. – *County Treasurer Cheryl Chambers*

- A.5 Pursuant to Texas Health and Safety Code Title 9, Subtitle B, Chapter 775.082 (d), request an extension of 30 days for ESD #4 (Red Oak) to complete the Audit Report for 2022; request court to re-appoint President Robert McMillan and Treasurer Brian Henson to the board of ESD #4 (Red Oak) to ensure a quorum at next meeting. – *Fire Marshal Tim Birdwell*
- A.6 Pursuant to Texas Health and Safety Code §775.082, request court approval to accept the annual Audit Report of the fiscal accounts and records of the following Emergency Service Districts in Ellis County: ESD #2 (Midlothian) and ESD #9 (Palmer). – *Fire Marshal Tim Birdwell*
- A.7 Pursuant to Texas Health and Safety Code §775.082, request court approval to accept the annual Audit Report of the fiscal accounts and records of the following Emergency Service District #3 Italy
- A.8 Acceptance of Continuing Education hours required by Local Government Code §262.011; certificate for NIGP: Institute for Public Procurement Forum – Proposal Revisions in RFP’s, Change Cycle; Building Resilience and Success in a World of Change; Procurement Change Management Theory. – *Purchasing Agent E.J. Harbin*
- A.9 Approval of the FY23 Ellis County Holiday and Payroll Schedule. – *Human Resources Director Theresa Taylor*

**Financial:**

- F.1 FY22 Line-Item Transfer. – *County Clerk Krystal Valdez*
  - Decrease 001-0320-506010 Mileage by \$1,500.00
  - Decrease 001-0320-507030 Telephone by \$4,400.00
  - Decrease 001-0320-508050 Conference by \$288.00
  - Decrease 001-0320-508350 Training by \$2,000.00
  - Increase 001-0320-508020 Equipment by \$6,188.00
  - Increase 001-0320-508010 Supplies by \$2,000.00
- F.2 FY22 Budget Amendment. – *Veterans Services Director Ellsworth Huling IV*
  - Accept Ellis County Juror donations to Veterans Services in the amount of \$247.00.
  - Request for special budget of unanticipated revenue:
  - Increase 001-0070-506330 by \$247.00
  - Pursuant to Local Government Code §111.0108, unanticipated revenue certified by County Auditor.
- F.3 FY22 Budget Amendment. – *Sheriff Brad Norman*
  - Accept insurance reimbursement from Sedgwick Claims Management/Argonaut Insurance in the amount of \$3,714.41.
  - Request for special budget of unanticipated revenue:
  - Increase 001-0010-508240 (Sheriff Office Collision Repair) by \$3,714.41
  - Pursuant to Local Government Code §111.0108, unanticipated revenue certified by County Auditor.

- F.4 FY22 Line-Item Transfer. – *Law Library Director Safaa Cloud*  
 Decrease 019-0919-507990 (Copier Maint/Supplies) by \$500.00  
 Decrease 019-0919-508070 (Operating Expenditures) by \$600.00  
 Increase 019-0919-508820 (Books) by \$1,100.00
- F.5 Approval for Tax Assessor/Collector to disburse property tax refunds in the amount of \$3,314.23. –  
*County Auditor Janet Martin*
- F.6 Presentation of a tabulated report of the county’s receipts and disbursements of funds from August 13<sup>th</sup>,  
 2022 – August 25<sup>th</sup>, 2022, pursuant to Local Government Code §114.024. – *County Auditor Janet Martin*
- F.7 FY22 Line-Item Transfer. – *Hon. William Wallace, 378<sup>th</sup> District Court*  
 Decrease 001-0190-508880 (Computer Software) by \$1,500.00  
 Decrease 001-0190-508020 (Equipment) by \$200.00  
 Increase 001-0190-508680 (Contract Services) by \$1,500.00  
 Increase 001-0190-506980 (Law Books/Dues) by \$200.00
- F.8 FY22 Line-Item Transfer. – *Precinct 2 Constable Curtis Polk, Jr.*  
 Decrease 001-0613-508010 (Supplies) by \$1,100.00  
 Decrease 001-0613-508020 (Equipment) by \$1,400.00  
 Increase 001-0613-508210 (Uniform Exp.) by \$2,500.00
- F.9 FY22 Line-Item Transfer. – *County Judge Todd Little*  
 Decrease 020-0950-570000 (Contingency Surplus) by \$26,000.00  
 Increase 001-0375-509740 (Dam Projects) by \$26,000.00
- F.10 FY22 Line-Item Transfer. – *I.T. Director Jocelyn King*  
 Decrease 001-0035-508110 (Auto Purchase) by \$9,000.00  
 Increase 001-0035-508020 (Equipment) by \$7,000.00  
 Increase 001-0035-508680 (Contract Services) by \$2,000.00
- F.11 FY22 Line-Item Transfer. – *I.T. Director Jocelyn King*  
 Decrease 020-0920-570000 (Contingency Surplus) by \$35,000.00  
 Increase 001-0035-508880 (Computer Software) by \$35,000.00
- F.12 FY22 Line-Item Transfer. – *I.T. Director Jocelyn King*  
 Decrease 001-0035-508050 (Conference) by \$500.00  
 Decrease 001-0035-506010 (Mileage Reimbursement) by \$1,000.00  
 Decrease 001-0035-508010 (Supplies) by \$4,000.00  
 Increase 001-0035-508190 (Computer Equipment) by \$5,500.00
- F.13 FY22 Line-Item Transfer. – *I.T. Director Jocelyn King*  
 Decrease 001-0035-508110 (Auto Purchase) by \$16,000.00  
 Increase 068-0145-509272 (Other Vehicle Leases – Principal) by \$16,000.00

- F.14 FY22 Line-Item Transfer. – *Precinct 3 Commissioner Paul Perry*  
 Decrease 011-0704-509150 (FM3 Asphalt) by \$100,000.00  
 Increase 011-0704-509110 (FM3 Gravel) by \$100,000.00
- F.15 FY22 Line-Item Transfer. – *Maintenance Director Keith Roberts*  
 Decrease 001-0020-508090 (Auto Repair) by \$100.00  
 Decrease 001-0020-507070 (Burglar Alarm) by \$300.00  
 Decrease 001-0020-508670 (Courthouse Lawn Care) by \$900.00  
 Decrease 001-0020-507050 (Elevator) by \$1,000.00  
 Increase 001-0020-507040 (Pest Control) by \$250.00  
 Increase 001-0020-507020 (Repairs) by \$2,050.00
- F.16 FY22 Line-Item Transfer. – *Maintenance Director Keith Roberts*  
 Decrease 001-0140-507010 (Utilities) by \$15,000.00  
 Increase 001-0020-507020 (Repairs) by \$15,000.00
- F.17 FY22 Line-Item Transfer. – *Juvenile Services Director Chelsea Smith*  
 Decrease 066-0422-508010 (Supplies) by \$12,000.00  
 Decrease 066-0422-508070 (Operating Expenditures) by \$13,000.00  
 Decrease 066-0422-508190 (Computer Equipment) by \$31,500.00  
 Increase 066-0422-508020 (Equipment) by \$18,000.00  
 Increase 066-0422-508030 (Furniture/Fixtures) by \$14,000.00  
 Increase 066-0422-508770 (JJAEP Juvenile Medical) by \$500.00  
 Increase 066-0422-509995 (Mentoring Services) by \$24,000.00
- F.18 FY22 Line-Item Transfer. – *Juvenile Services Director Chelsea Smith*  
 Decrease 008-0420-508220 (Legal Fees) by \$15,000.00  
 Decrease 008-0420-508450 (Detention Services) by \$16,593.23  
 Decrease 008-0420-508730 (Maint/RPS Equip/Copier) by \$3,000.00  
 Decrease 008-0420-508950 (Voc/Educ. Training) by \$20,000.00  
 Increase 008-0420-506010 (Mileage Reimb.) by \$286.27  
 Increase 008-0420-507030 (Telephone) by \$750.00  
 Increase 008-0420-507060 (Ins Ded.) by \$1,500.00  
 Increase 008-0420-508010 (Supplies) by \$1,500.00  
 Increase 008-0420-508030 (Furniture) by \$15,000.00  
 Increase 008-0420-508080 (Auto Gas) by \$1,500.00  
 Increase 008-0420-508350 (Training) by \$8,000.00  
 Increase 008-0420-508680 (Contract Services) by \$2,500.00  
 Increase 008-0420-508890 (Trans. Exp) by \$500.00  
 Increase 008-0420-508400 (Secure Residential) by \$14,856.96  
 Increase 008-0421-508890 (Trans. Exp) by \$600.00  
 Increase 008-0421-508010 (Supplies) by \$600.00  
 Increase 008-0421-508020 (Equip) by \$4,500.00  
 Increase 008-0421-508030 (Furniture) by \$2,000.00  
 Increase 008-0421-508350 (Training) by \$500.00

- F.19 FY22 Line-Item Transfer. – *Precinct 2 Justice of the Peace Jackie Miller*  
 Decrease 001-0520-506020 (Staff Travel) by \$1,100.00  
 Decrease 001-0520-508350 (Training) by \$1,800.00  
 Increase 001-0520-508040 (Postage) by \$900.00  
 Increase 001-0520-508010 (Supplies) by \$2,000.00
- F.20 FY22 Line-Item transfer. – *Precinct 2 Justice of the Peace Jackie Miller*  
 Decrease 001-0520-508050 (Conference) by \$600.00  
 Decrease 001-0520-508740 (Docket Books – Printing) by \$1,500.00  
 Decrease 001-0520-508020 (Equipment) by \$600.00  
 Decrease 001-0520-508730 (Maint/RPS Ofc Equip) by \$1,000.00  
 Decrease 001-0520-508060 (Official Bond – Dues) by \$200.00  
 Decrease 001-0520-508120 (Radio) by \$250.00  
 Increase 001-0520-508030 (Office Fixture/Furniture) by \$3,000.00  
 Increase 001-0520-508010 (Supplies) by \$1,150.00
- F.21 FY22 Line-Item Transfer. – *Human Resources Director Theresa Taylor*  
 Decrease 001-0425-508650 (Employment Screening) by \$1,500.00  
 Decrease 001-0425-508050 (Conference) by \$300.00  
 Increase 001-0425-508190 (Computer Equipment) by \$1,800.00
- F.22 FY22 Line-Item Transfer. – *Precinct 4 Commissioner Kyle Butler*  
 Decrease 012-0755-570000 (Contingency Surplus) by \$10,000.00  
 Increase 012-0755-509060 (Culverts) by \$7,750.00  
 Increase 012-0755-509070 (Tires) by \$2,500.00
- F.23 FY22 Line-Item Transfer. – *Emergency Management Coordinator Samantha Pickett*  
 Decrease 001-0430-508020 (Equipment) by \$500.00  
 Increase 001-0430-508080 (Fuel) by \$500.00
- F.24 FY22 Line-Item Transfer. – *Development Director Alberto Mares*  
 Decrease 001-0060-506010 (Travel Reimb) by \$100.00  
 Decrease 001-0060-508090 (Auto Repairs) by \$300.00  
 Decrease 001-0060-508100 (Auto Tires) by \$300.00  
 Decrease 001-0060-508880 (Computer Software) by \$4,500.00  
 Increase 001-0060-508080 (Auto Gas) by \$1,000.00  
 Increase 001-0060-508190 (Computer Equipment) by \$4,000.00  
 Increase 001-0060-508210 (Uniform Exp) by \$200.00
- F.25 FY22 Line-Item Transfer. – *County/District Attorney Ann Montgomery*  
 Decrease 001-0360-508460 (Witness Fee) by \$8,000.00  
 Decrease 001-0360-508830 (Microfiche) by \$850.00  
 Decrease 001-0360-508350 (Training) by \$5,000.00  
 Increase 001-0360-508010 (Supplies) by \$5,850.00  
 Increase 001-0360-508070 (Operating Expenditures) by \$8,000.00

**REGULAR AGENDA – Discussion, Consideration and Action:**

Department of Development:

- 1.1 **Discussion, consideration, and action for a one-time variance for Parcel ID No. 222565 – 1337 Moseley Road from Volume I, Section IV (A) (2) (Residential Lots) of the Subdivision & Development Standards to allow development without meeting the minimum road frontage requirement.** The property contains ± 14.908 acres of land located on the south side of Moseley Road, ± 4,560 feet east of the intersection of Moseley Road and Old Boyce Road in the extraterritorial jurisdiction (ETJ) of the City of Ennis, Road and Bridge Precinct No. 2.
- 1.2 **Discussion, consideration, and action on a plat of Lewis Estates.** The property contains ± 5.897 acres of land in the W. Stewart Survey, Abstract No. 956, located on the northwest corner of Chisholm Trail and E. Haven Road, in the extraterritorial jurisdiction (ETJ) of the City of Waxahachie, Road and Bridge Precinct No. 2.
- 1.3 **Discussion, consideration, and action for a one-time variance for 222 Southwinds Road (Parcel ID No. 194234) from Volume I, Section IV (A) (2) (Residential Lots) of the Subdivision & Development Standards to allow one (1) lot without meeting the minimum public road frontage requirement.** The property contains ± 8.30 acres of land located on the west side of Southwinds Road, ± 1,235 feet south of the intersection of Southwinds Road and Tees Road, Italy, Road and Bridge Precinct No. 2.

Purchasing:

- 2.1 Discussion, consideration, and approval to purchase audio/visual design, schematics, and system design services for the Ellis County Central Building Project from Ford Audio Visual using the Texas Association of School Boards BuyBoard Cooperative Contract Number 644-21 in an amount of \$14,250.00.
- 2.2 Discussion, consideration, and approval of Task Order No. 4 with HOK in the amount of \$99,772.00 for development of a master plan for the county farm site. The master plan will include locating the following facilities on the property:
  - Shooting range and Sheriff's Office outdoor training services
  - Elections Office & Records Storage
  - Adult Probation Offices
  - Sheriff facilities for seized property, animal barn, and maintenance barn
  - Juvenile Center JJAEP, Juvenile Probation, and Juvenile Housing
  - Law Enforcement Center for Sheriff's Headquarters, Investigations, Patrol, Evidence Storage, Quartermaster, Fire Marshal, and Emergency Response Administration
  - County Jail Administration and Housing, Jail Support Spaces
  - Future criminal court facilities
- 2.3 Discussion, consideration, and approval to purchase one (1) 2022 Vantage Model T91 End Dump for Road and Bridge Precinct 3 in the amount of \$68,881.00 using BuyBoard Contract No. 599-19 with BTE.



- 2.4 Discussion, consideration, and approval to grant an exemption under Local Government Code Section 262.024 (7) from the bidding requirements of Local Government Code 262.023 for the purchase of proprietary hardware and software from NEMO-Q for the Tax Offices.
- 2.5 Discussion, consideration, and approval for the purchase of proprietary hardware and software in an initial amount of \$48,180.00 from NEMO-Q using the approved sole source exemption for the Tax Offices.

Motion to exit Regular Meeting and Enter Public Hearing.

- P.1 Public hearing on the proposed Ellis County Budget for FY 2022-2023, pursuant to Texas Local Government Code §111.007.

Motion to exit Public Hearing and Reconvene Regular Session.

Administrative:

- 3.1 Discussion, consideration, and approval for the proposed salaries for elected officials in Fiscal Year 2023.  
– *County Judge Todd Little*
- 3.2 Discussion, consideration, and approval for Sheriff Brad Norman to sign the Certification Required by CEO & Head of Law Enforcement Agency to request funding for the Bullet-Resistant Shield Grant Program, FY23. – *Sheriff Brad Norman*
- 3.3 Discussion, consideration, and action to renew or modify the current County Silver Retiree Health Insurance coverage and premiums through the Texas Association of Counties and Employee Benefits Pool for Calendar Year 2023 with approval for the County Judge to sign the renewal. – *Human Resources Director Theresa Taylor*
- 3.4 Discussion, consideration, and action regarding a renewed burn ban, contingent on any updated data during dry season and summer weather. – *Fire Marshal Tim Birdwell*

**RECESS TO CONVENE TO EXECUTIVE SESSION**

The Commissioners Court of Ellis County reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Texas Government Code Chapter 551, or to seek the advice of its attorney and/or other attorneys representing Ellis County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under Chapter 551.

- 4.1 Pursuant to Texas Government Code §551.071 of the Government Code, consultation with legal counsel regarding pending TCEQ contest on Texas Pollutant Discharge Elimination Systems permits (TPDES) and pending petition for the creation of a municipal utility district (MUD), known as the Shankle Road MUD.

**ADJOURNMENT OF EXECUTIVE SESSION**

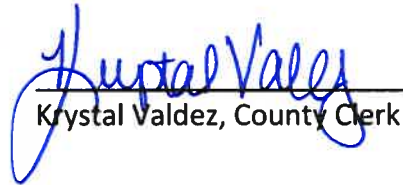
**ADJOURNMENT OF REGULAR MEETING**

Signed this the 2<sup>nd</sup> day of September, 2022

  
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Todd Little, Ellis County Judge

I, the undersigned, County Clerk of the Ellis County Commissioners' Court do hereby certify that the above Notice of Meeting of the Ellis County Commissioners' Court is a true and correct copy of said Notice, that I received said Notice, and it was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times on the 2<sup>nd</sup> day of September 2022 at 4:03 p.m.



  
\_\_\_\_\_  
Krystal Valdez, County Clerk

- The Commissioners' Court reserves the right to consider and take action on the above agenda items in any particular order.
- If you or your representative, have a disability that requires special arrangements and you plan to attend this public meeting, please contact the County Judge's Office at (972) 825-5011 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.