

**COURTESY LETTER
 JUDGES OF JUSTICE COURTS OF ELLIS COUNTY,
 TEXAS**

PRECINCT 1
 HON. CHRIS MACON
 207 S. SONOMA TR.
 ENNIS, TX 75119
 (972) 825-5319

PRECINCT 2
 HON. JACKIE MILLER, JR.
 701 S. IH-35E SUITE 1
 WAXAHACHIE, TX 75165
 (972) 825-5022

PRECINCT 3
 HON. DAN COX
 101 W. MAIN SUITE 106
 WAXAHACHIE, TX 75165
 (972) 825-5030

PRECINCT 4
 HON. STEVE EGAN
 301 N. 8TH ST.
 MIDLOTHIAN, TX 76065
 (972) 825-5310

SOME OFFICES MAY BE CLOSED FOR THE LUNCH HOUR

The citation issued to you by a Department of Public Safety Trooper or County Officer will result in a complaint being filed against you in this court. If you fail to respond to the charges by the appearance date on the citation, an additional charge may be filed for failure to appear and the Department of Public Safety may DENY RENEWAL of your driver's license.

**JUVENILES AND PROVISIONAL LICENSE HOLDERS MUST APPEAR IN
 PERSON WITH PARENT OR GUARDIAN - PLEASE CONTACT THE COURT FOR INSTRUCTIONS**

This letter is furnished to you as a courtesy from the Court allowing you to take care of this matter by mail in lieu of a personal appearance. Should you make your appearance by mail, you must complete the appropriate form on the reverse side.

**Credit card payment accepted – Please call the designated court for instructions because
 each court has different bureau code numbers.**

CDL LICENSED DRIVERS MUST CONTACT THE COURT



SCHEDULE OF ACCEPTABLE FINES

1. SPEEDING

- 1-5 mph over posted speed limit \$207.00
- 6-10 mph over posted speed limit \$232.00
- 11-15 mph over posted speed limit \$257.00
- 16-25 mph over posted speed limit \$282.00
- 26-35 mph over posted speed limit \$307.00
- 36 mph over posted speed limit..... \$332.00
- 2. Disregard Traffic Control Device \$182.00
- 3. No or Expired Driver License \$182.00
- *4. Expired Vehicle Registration \$229.00
- *5. Failure to Report Change of Address/Name..... \$129.00
- 6. Failure to Signal/Unsafe Lane Change \$213.00
- 7. Failure to Yield to E.R. Vehicle \$334.00
- *8. Use of Unauthorized Glass Coating Material..... \$159.00
- 9. Illegal, Unsafe, or Improper Turn..... \$182.00
- *10. No Valid Driver License or Motorcycle endorsement..... \$182.00
- ***11. No Liability Insurance \$369.00
- 12. Permit Unlicensed Driver/Minor to Drive \$182.00
- 13. Passing or Overtaking Violation..... \$182.00
- 14. Safety Belt Violation (Driver or Passenger)..... \$129.00
- *15. Violate Driver's License Restriction \$232.00
- 16. Drive wrong side or wrong way on road..... \$282.00
- 17. Passing or overtaking school bus..... \$632.00
- 18. Violate HANDICAP PARKING RESTRICTION \$609.00
- 19. Driving While License Invalid/Suspended \$604.00

FOR ANY VIOLATION NOT LISTED CONTACT THE COURT FOR THE PROPER AMOUNT OF FINE.

NOTE: CONTACT THE COURT IF THE CITATION WAS ISSUED IN A CONSTRUCTION ZONE WITH WORKERS PRESENT.

*1) Charges may be dismissed if defendant remedies this defect and shows proof to the Court within 20 working days. 2) Charges may be dismissed upon presentation of valid driver's license to the Court, provided this license was valid at the time citation was issued and is presented to the Court on or before the appearance date on the ticket. Fine of \$20.00 will be collected.

***Charges will be dismissed upon presentation of evidence that insurance was in effect on the vehicle driven on the date of citation.

** FINE AMOUNTS/FEES SUBJECT TO CHANGE. PLEASE CALL THE COURT TO VERIFY CORRECT AMOUNT.

REPLY FORM

(Mail to the Justice Court indicated on the reverse side of this letter. Enclose your copy of the citation with your reply. Enclose a self-addressed, stamped envelope if you need a receipt.)

Name (Print or type as it appears on your driver's license) _____ Driver's License Number _____

Current Mailing Address _____ City, State, Zip _____ Telephone Number _____

Citation No. _____ Date of Citation _____ Appearance Date _____

PAYMENT OF FINE OR NOT GUILTY PLEA (REQUEST FOR TRIAL)

CHECK ONE:

- I hereby enter a plea of GUILTY NO CONTEST (Check One) to the charges of _____ and waive jury trial. Enclosed is my citation and a CASHIER'S CHECK OR MONEY ORDER (NO PERSONAL CHECKS ACCEPTED) for the fine amount made payable to the Justice Court indicated on the reverse side of this letter.
- I hereby enter a plea of NOT GUILTY to the charge of _____ and request a jury trial non-jury trial (check one). You will be notified by mail of your pretrial date.

NOTE: JUVENILES 16 & UNDER MUST APPEAR IN COURT WITH PARENT OR GUARDIAN. ALL PROVISIONAL DRIVER'S LICENSE HOLDERS WILL BE REQUIRED TO RETAKE THE DRIVER'S TEST UPON CONVICTION OF MOVING VIOLATION.

Signature _____ Date _____ Fine Amount _____

(DETACH HERE AND MAIL WITH FINE OR NOT GUILTY PLEA TO THE COURT INDICATED ON THE REVERSE)

REQUEST FORM FOR DRIVING SAFETY COURSE

(COMPLETE BOTH SECTIONS OF FORM AND MAIL OR APPEAR TO THE COURT INDICATED ON THE REVERSE)

PLEASE CONTACT THE COURT BEFORE YOU TAKE DEFENSIVE DRIVING TO CHECK ELIGIBILITY

(This section does not apply to commercial drivers)

(FAILURE TO REMIT THIS FORM ON OR BEFORE YOUR APPEARANCE DATE WILL RESULT IN INELIGIBILITY FOR THE COURSE)

A Driver's Safety Course Deferral may dismiss some violations. The following affidavit must be completed, signed, and notarized. In order to take a driver's safety course in lieu of a conviction being entered on my driving record, I hereby state under oath:

- I have requested the safety course on or before my answer date either in person or by mail.
- I hold a valid Texas driver's license (**copy enclosed**). Non CDL license holders only.
- I have not taken a safety course in the last 12 months nor am I presently enrolled in a safety course to have a traffic citation dismissed.
- I was not going more than 24 mph over the posted speed limit or not going more than 19 mph over posted speed in a 75 mph zone.
- I have proof of financial responsibility (liability insurance) (**copy enclosed**).
- I am active duty military.
- I am enclosing a cashier's check or money order for \$144.00 made payable to the proper Justice Court listed on the citation.

I hereby enter a plea of guilty no contest (check one) to the charge of _____ and request the safety course deferral. I understand I will be required to pay a fee to the safety class of my choice and I am responsible for enrolling in a state certified safety course designed for my violation.

DATE _____ DEFENDANT'S SIGNATURE _____

SWORN AND SUBSCRIBED BEFORE ME this the _____ day of _____, 20_____

NOTARY PUBLIC