



RANDY STINSON  
Commissioner Pct. #1

TODD LITTLE  
County Judge

PAUL PERRY  
Commissioner Pct. #3

LANE GRAYSON  
Commissioner Pct. #2

Krystal Valdez  
Ellis County Clerk

KYLE BUTLER  
Commissioner Pct. #4

**NOTICE OF REGULAR MEETING  
ELLIS COUNTY COMMISSIONERS' COURT**

Notice is hereby given that a meeting of the Ellis County Commissioners Court will be held on **Tuesday, August 31, 2021, 2:00 P.M., in the Historic Ellis County Courthouse, Commissioners' Courtroom (2<sup>nd</sup> floor), 101 W. Main Street, Waxahachie, Texas**, at which time the following will be discussed and considered, to-wit:

**OPENING COURT**

County Judge will call meeting to order, declare quorum if present, and declare notices legally posted pursuant to Open Meetings Act §551

Motion to open meeting

Invocation and Pledge of Allegiance – *Commissioner Kyle Butler*

**PUBLIC COMMENT\***- Members of the public will have the opportunity to make their comments at the time the agenda item is being addressed.

**CONSENT AGENDA – Consideration and action:**

**Administrative:**

- A1 Approval of Regular Bills, Payroll and Officers' Reports. – *County Treasurer, Cheryl Chambers*
- A2 Approval of Commissioners' Court Regular Meeting Minutes from August 17, 2021. – *County Clerk, Krystal Valdez*
- A3 Approval of Interlocal work between Ellis County, Pct. #1 and the City of Pecan Hill. Reference interlocal minute order 507.20. Interlocal work includes 8 hours of pothole repairs on various streets. – *Commissioner, Pct. #1, Randy Stinson*
- A4 Approval of Interlocal Cooperation Contract between Ellis County and the City of Midlothian, term agreement through December 31, 2022. – *Commissioner, Pct. #4, Kyle Butler*
- A5 Approval of the renewal of the State Case Registry/Local Customer Service (SCR/LCS) Contract between Ellis County and the State Attorney General's Office Beginning September 1, 2021 through August 31, 2026. – *District Clerk, Melanie Reed*

- A6 Approval and authorization for the Ellis County Treasurer, Cheryl Chambers and the Ellis County Auditor, Janet Martin to serve as representatives of Ellis County, TX to the Internal Revenue Service and Ellis County Judge, Todd Little to sign IRS Form 2848. – *County Treasurer, Cheryl Chambers*
- A7 Approval of requested permission for Cheryl Chambers, County Treasurer, to issue a check to Five Star Ford in the amount of \$32,811.79 to purchase a Ford F-250 for Emergency Management. Check to be issued for delivery on September 1, 2021. – *County Auditor, Janet Martin*

**Financial:**

- F.1 **FY2020-21 LINE ITEM TRANSFER** – *County Judge, Todd Little*  
**DECREASE** 001-0140-508020 - Equipment by \$192.44  
**INCREASE** 001-0425-508010 - Supplies by \$192.44
- F.2 **FY2020-21 LINE ITEM TRANSFER** – *Department of Development, Alberto Mares*  
**DECREASE** 001-0060-507030 – Telephone by \$300.00  
**DECREASE** 001-0060-508100 – Auto Tires by \$400.00  
**DECREASE** 001-0060-508730 – Office Equipment Maint/Repairs by \$800.00  
**INCREASE** 001-0060-508020 – Equipment by \$800.00  
**INCREASE** 001-0060-508050 – Computer by \$700.00
- F.3 **FY2020-21 LINE ITEM TRANSFER** – *County Sheriff, Brad Norman*  
**DECREASE** 001-0015-508140 – Inmate Feeding by \$27,598.00  
**INCREASE** 001-0015-507020 – Repairs by \$27,598.00
- F.4 **FY2020-21 LINE ITEM TRANSFER** – *County Auditor, Janet Martin*  
**DECREASE** 063-0963-508070 – ARPA Operating Expenditures by \$1,250,000.00  
**INCREASE** 018-0908-507020 – Permanent Improvement by \$1,250,000.00
- F.5 **FY2020-21 LINE ITEM TRANSFER** – *County Auditor, Janet Martin*  
**DECREASE** 063-0963-409941 – ARPA Revenue by \$32,811.79  
**DECREASE** 063-0963-508070 – ARPA Operating Expense by \$32,811.79  
**INCREASE** 063-0963-508070 – ARPA Operating Expense by \$32,811.79  
**INCREASE** 001-0430-508110 – Auto Purchase / Insurance by 32,811.79

**REGULAR AGENDA – Discussion, Consideration and action:**

**DEPARTMENT OF DEVELOPMENT**

**PURCHASING**

- 2.1 Discussion, consideration and approval to purchase Office 365 Software Seats for 509 users using BuyBoard Contract #579-19 with SHI Government Solutions, LLC in the one-time amount of \$199,528.00.
- 2.2 Discussion, consideration and approval to purchase BitTitan, User Migration Bundle, using BuyBoard Contract #579-19 with SHI Government Solutions, LLC, in the one-time amount of \$6,630.00.
- 2.3 Discussion, consideration and approval to purchase Office 365 Email Migration Professional Services (County Employees), using BuyBoard Contract #579-19 with SHI Government Solutions, LLC, in the one-time amount of \$41,232.00.

- 2.4 Discussion, consideration, and approval to purchase Office 365 Email Migration Professional Services (Sheriff's Office), using BuyBoard Contract #579-19 with SHI Government Solutions, LLC, in the one-time amount of \$29,866.00.
- 2.5 Discussion, consideration and approval to renew the following bid for a period ending February 28, 2022 for Bid No. 2019-017 Armored Car Services for Ellis County using Choice Partners Cooperative Contract #18/068MR.
- 2.6 Discussion, consideration and approval to purchase a Generac RG10090GNAC Commercial 100kW Generator and Transfer Switch in an amount of \$32,392.35 for Juvenile Justice Alternative Education Program facility expansion using the BuyBoard Cooperative Contract #577-18 from Crawford Electric Supply Company.
- 2.7 Discussion, consideration and approval to purchase a 2021 Ford F-250 Pick-up for Emergency Management Department in an amount of \$32,811.79 using BuyBoard Contract #601-19 with Sam Pack's Five Star Ford to be funded with money from the American Recovery Plan Act.

## **ADMINISTRATIVE**

### **Motion to enter public hearing.**

## **PUBLIC HEARING**

Public hearing on proposed traffic flow changes at the intersection of Cunningham Meadows Road and Old Maypearl Road.

### **Motion to exit public hearing.**

### **Reconvene to regular session.**

- 3.1 Discussion, consideration, and approval of proposed traffic flow changes at the intersection of Cunningham Meadows Road and Old Maypearl Road. – *County Engineer, Ted Kantor*
- 3.2 Discussion, consideration, and approval to authorize the County Judge to sign a Certificate as the Judge of Ellis County, Texas with respect to the approval of the Tarrant County Cultural Education Facilities Finance Corporation Hospital Revenue Refunding Bonds (Baylor Scott & White Health Projects) Series 2019A issued to refinance certain facilities located within the County in accordance with the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended. – *Norton Rose Fulbright, Matt McCabe*
- 3.3 Discussion, consideration, and approval for the removal of the old jail cell that is currently located in the front jail lobby. Requesting the cell be cut up and deemed surplus/salvage property. After removal, Purchasing Department can process any of said property to be sold and any funds remitted back to the Sheriff's Office. – *County Sheriff, Brad Norman*
- 3.4 Presentation regarding change from Innoprise software to CitySuite software by Harris. The required change is considered an "upgrade" by Harris. The function of CitySuite will require additional training. CitySuite implementation planned for March 2022 after all year end payroll and contractor related forms are issued. – *County Auditor, Janet Martin*
- 3.5 Discussion, consideration, and approval reinstating longevity pay for all employees per LGC 152.906. Reinstatement would take place October 2021. - *County Auditor, Janet Martin*

- 3.6 Discussion, consideration, and approval to pay compensation time for all non-Sheriff Office employees and designate funding source. Compensation time to be paid based on balances at September 30, 2021. Payment to be made on the first paycheck in FY2022. - *County Auditor, Janet Martin*
- 3.7 Discussion, consideration, and approval to pay compensation time for Sheriff Office employees and designate funding source. Compensation time to be paid to all employees in the Sheriff's Office, including detention officers, based on balances at September 30, 2021. Payment to be made on the first paycheck in FY2022. - *County Auditor, Janet Martin*
- 3.8 Discussion, consideration, and approval to remove the City of Midlothian from the Ellis County Emergency Operation Plan effective 08.31.2021. The City of Midlothian has initiated and has a State approved Emergency Operation Plan for the City of Midlothian on July 27, 2021. - *Emergency Management Coordinator, Samantha Pickett*
- 3.9 Discussion, consideration, and approval of the Ellis County Emergency Operation Plan – Basic Plan, dated February 10, 2021. - *Emergency Management Coordinator, Samantha Pickett*
- 3.10 Discussion, consideration, and approval of a Memorandum of Understanding (MOU) with the Ellis County Youth Expo. The MOU will provide a framework for both entities to render assistance and services to victims of disaster, as well as other services which cooperation may be mutually beneficial. - *Emergency Management Coordinator, Samantha Pickett*
- 3.11 Discussion, consideration, and approval of a Memorandum of Understanding (MOU) with the Ellis County Society for the Prevention of Cruelty to Animals (SPCA). The MOU will provide a framework for both entities to render assistance and services to victims of disaster, as well as other services which cooperation may be mutually beneficial. - *Emergency Management Coordinator, Samantha Pickett*

**Motion to enter public hearing.**

**PUBLIC HEARING**

Public Hearing on any salaries, expenses, or allowances that are proposed to be increased for Ellis County Elected Officials for Budget FY 2021-2022, pursuant to Texas local Government Code §152.013.

Title	Current Salary	Proposed Salary Increase	Current Conference	Proposed Conference Increase	Proposed Conference Decrease	Current Travel Allowance	Proposed Travel Allowance Increase	Proposed Travel Allowance Decrease
**Ellis County Court at Law #1	180,376	637	1,000	None	2,000	450	None	None
**Ellis County Court at Law #2	180,376	637	1,000	None	2,000	450	None	None
**Ellis County Court at Law #3	152,376	637	1,000	1,000	None	450	450	None
**Ellis County Judge	109,828	637	3,500	500	None	Auto Provided	None	None
Ellis County Sheriff*	112,506	15,404	2,500	None	500	Auto Provided	300	None
Ellis County Commissioner Pct. 1	92,663	3,203	3,000	None	None	Auto Provided	Auto Provided	None
Ellis County Commissioner Pct. 2	92,663	3,203	3,000	None	None	Auto Provided	Auto Provided	None
Ellis County Commissioner Pct. 3	92,663	3,203	3,000	None	None	Auto Provided	Auto Provided	None
Ellis County Commissioner Pct. 4	92,663	3,203	3,000	None	None	Auto Provided	Auto Provided	None
Ellis County Clerk	85,750	6,620	3,000	None	2500	2,000	None	None
District Clerk	85,750	6,620	3,000	None	None	1,500	None	None
Ellis County Tax Assessor/Collector	90,000	10,870	3,000	None	None	2,000	None	None
Ellis County Treasurer	87,500	8,370	3,000	None	None	350	None	125
Ellis County Justice of the Peace, Pct. 1	75,062	2,594	3,000	None	None	9,000	1,800	None
Ellis County Justice of the Peace, Pct. 2	75,062	2,594	3,000	None	None	9,000	1,800	None
Ellis County Justice of the Peace, Pct. 3	75,062	2,594	3,000	None	None	9,000	1,800	None
Ellis County Justice of the Peace, Pct. 4	75,062	2,594	3,000	None	None	9,000	1,800	None
Ellis County Constable, Pct. 1*	68,604	2,371	2,000	None	1,000	Auto Provided	Auto Provided	None
Ellis County Constable, Pct. 2*	68,604	2,371	2,500	None	500	Auto Provided	Auto Provided	None
Ellis County Constable, Pct. 3*	68,604	2,371	2,000	None	1,000	Auto Provided	Auto Provided	None
Ellis County Constable, Pct. 4*	68,604	2,371	2,000	None	1,000	Auto Provided	Auto Provided	None
Ellis County and District Attorney	13,376	637	3,000	None	None	2,000	None	None
378th District Judge	13,376	637	3,000	None	None	500	None	None
40th District Judge	13,376	637	3,000	None	None	500	None	None
443rd District Judge	13,376	637	3,000	None	None	500	None	None

\*Constables and Sheriff can earn up to \$900 per year in certification pay as well.

\*\* County Court at Law #1, County Court at Law #2, County Court at Law #3 and County Judge salaries include Juvenile Board Supplement.

\*\*\* The salary approved for the prior County Judge for fiscal year 2018-2019 was \$169,300.

**Motion to exit public hearing.**

**Reconvene to regular session.**

3.12 Discussion, consideration, and approval of the salaries, expenses, and allowances of Ellis County Elected Officials for Budget FY 2021-2022.— *County Judge, Todd Little*

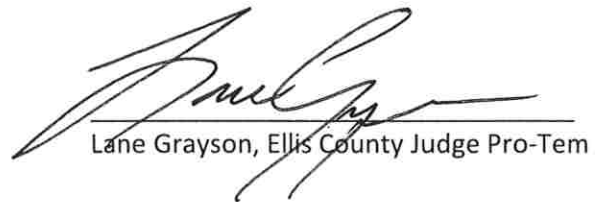
**RECESS TO CONVENE TO EXECUTIVE SESSION**

The Commissioners Court of Ellis County reserves the right to adjourn into **Executive Session** at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Texas Government Code §551, or to seek the advice of its attorney and/or other attorneys representing Ellis County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter §551 or as otherwise may be permitted under §551.

**ADJOURNMENT OF EXECUTIVE SESSION**

**ADJOURNMENT OF REGULAR MEETING**

Signed this the 27<sup>th</sup> day of August, 2021.

  
Lane Grayson, Ellis County Judge Pro-Tem

I, the undersigned, County Clerk of the Ellis County Commissioners' Court do hereby certify that the above Notice of Meeting of the Ellis County Commissioners' Court is a true and correct copy of said Notice, that I received said Notice, and it was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times on the 27<sup>th</sup> day of August, 2021 at 3:54 a.m./p.m.

  
Krystal Valdez, County Clerk *Deputy*



- The Commissioners' Court reserves the right to consider and take action on the above agenda items in any particular order.
- If you or your representative, have a disability that requires special arrangements and you plan to attend this public meeting, please contact the County Judge's Office at (972) 825-5011 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.