

REPLY FORM

(Mail to the Justice Court indicated on the reverse side of this letter. Enclose your copy of the citation with your reply. Enclose a self-addressed, stamped envelope if you need a receipt.)

Name (Print or type as it appears on your driver's license) _____ Driver's License Number _____

Current Mailing Address _____ City, State, Zip _____ Telephone Number _____

Citation No. _____ Date of Citation _____ Appearance Date _____

PAYMENT OF FINE OR NOT GUILTY PLEA (REQUEST FOR TRIAL)

CHECK ONE:

- I hereby enter a plea of GUILTY NO CONTEST (Check One) to the charges of _____ and waive jury trial. Enclosed is my citation and a CASHIER'S CHECK OR MONEY ORDER (NO PERSONAL CHECKS ACCEPTED) for the fine amount made payable to the Justice Court indicated on the reverse side of this letter.
- I hereby enter a plea of NOT GUILTY to the charge of _____ and request a jury trial non-jury trial (check one). You will be notified by mail of your pretrial date.

NOTE: JUVENILES 16 & UNDER MUST APPEAR IN COURT WITH PARENT OR GUARDIAN. ALL PROVISIONAL DRIVER'S LICENSE HOLDERS WILL BE REQUIRED TO RETAKE THE DRIVER'S TEST UPON CONVICTION OF MOVING VIOLATION.

Signature _____ Date _____ Fine Amount _____
(DETACH HERE AND MAIL WITH FINE OR NOT GUILTY PLEA TO THE COURT INDICATED ON THE REVERSE)

REQUEST FORM FOR DRIVING SAFETY COURSE

(COMPLETE BOTH SECTIONS OF FORM AND MAIL OR APPEAR TO THE COURT INDICATED ON THE REVERSE)

(This section does not apply to commercial drivers)

(FAILURE TO REMIT THIS FORM ON OR BEFORE YOUR APPEARANCE DATE WILL RESULT IN INELIGIBILITY FOR THE COURSE)

A Driver's Safety Course Deferral may dismiss some violations. The following affidavit must be completed, signed, and notarized. In order to take a driver's safety course in lieu of a conviction being entered on my driving record, I hereby state under oath:

- I have requested the safety course on or before my answer date either in person or by mail.
- I hold a valid Texas driver's license (**copy enclosed**). Non CDL license holders only.
- I have not taken a safety course in the last 12 months nor am I presently enrolled in a safety course to have a traffic citation dismissed.
- I was not going more than 24 mph over the posted speed limit or not going more than 19 mph over posted speed in a 75 mph zone.
- I have proof of financial responsibility (liability insurance) (**copy enclosed**).
- I am active duty military.
- I am enclosing a cashier's check or money order for \$112.00 made payable to the proper Justice Court listed on the citation.

I hereby enter a plea of guilty no contest (check one) to the charge of _____ and request the safety course deferral. I understand I will be required to pay a fee to the safety class of my choice and I am responsible for enrolling in a state certified safety course designed for my violation.

DATE _____

DEFENDANT'S SIGNATURE _____

SWORN AND SUBSCRIBED BEFORE ME this the _____ day of _____, 20_____

NOTARY PUBLIC