



## Ellis County Department of Development

Email: [dod@co.ellis.tx.us](mailto:dod@co.ellis.tx.us)

972-825-5200

### 2023- 2024 Submittal Calendar & Meeting Schedule

[Web: ellispermits.com](http://ellispermits.com)

REQUIRED Pre-submittal meetings	Formal Application Submittal Deadline <i>(plats, variances, appeals, etc.)</i>	Plat Application Action Date; Notification to the applicant due by the EOB:	Agenda Items to County Judge's Office by 12PM	Signed Plats for Filing Must be Delivered to DoD No Later Than	Commissioners' Court Date 2PM (tentative) - Proposed Ratification/Action
<p>All applicants are highly encouraged to meet with the County's Growth Assessment Team (GAT) prior to the acceptance of any formal application submittal to address issues that may help prevent delays in the development of the project or site. <b>This meeting does not constitute an application, submission, formal review or produce any vesting rights; it is purely intended for informational purposes only.</b></p>	<b>Monday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Friday</b>	<b>Tuesday</b>
	9/18/2023	10/2/2023	10/10/2023	10/13/2023	10/17/2023
	10/16/2023	10/30/2023	11/7/2023	<b>11/10/2023</b>	11/14/2023
	11/13/2023	11/27/2023	12/5/2023	12/8/2023	12/12/2023
	12/4/2023	12/18/2023	12/19/2023	12/24/2023	<b>12/26/2023</b>
	1/8/2024	1/22/2024	1/30/2024	2/2/2024	2/6/2024
	2/5/2024	<b>2/19/2024</b>	2/27/2024	<b>3/1/2024</b>	3/5/2024
	3/4/2024	3/18/2024	3/26/2024	<b>3/29/2024</b>	4/2/2024
	4/15/2024	4/29/2024	5/7/2024	5/10/2024	5/14/2024
	5/13/2024	5/28/2024	6/4/2024	6/7/2024	6/11/2024
	6/10/2024	6/24/2024	7/2/2024	7/5/2024	7/9/2024
	7/8/2024	7/22/2024	7/30/2024	8/2/2024	8/6/2024
	8/5/2024	8/19/2024	8/27/2024	8/30/2024	9/3/2024
9/16/2024	9/30/2024	10/8/2024	10/11/2024	10/15/2024	
<b>*Holiday, submit next business day*</b>					

**Notes:**

Please visit [ellispermits.com](http://ellispermits.com) for the latest information regarding fees.

- All submittal deadlines are firm.
- Incomplete applications will be rejected at the time of submittal or upon review for completeness; You'll experience delays without complete information.
- The above dates comply with House Bill 14, effective September 1, 2023.
- Some plats may require fulfillment of additional notification requirements before placement on the Commissioners' Court agenda. Staff will notify the applicant.
- **Variance Requests** take approx. 45 days to be placed on the Commissioners' Court agenda due to research & 10-day property owner notification requirement.