



# Ellis County Fire Marshal

109 S. Jackson, Suite 265 • Waxahachie, TX 75165  
 Office (972) 825-5555 Fax (972) 825-5551

## Automatic Fire-extinguishing System Permit

### Application IFC 105.7.1

**Payable to: Ellis County Treasurer**

**Checks by mail, check or cash if you come by the office. Please bring exact amount.**

#### A. Project Information

Project Name: \_\_\_\_\_  
 Address or Location: \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Project estimated Value \$: \_\_\_\_\_ Square Footage: \_\_\_\_\_

#### B. Applicant

Applicant is:  Owner or  Authorized agent of owner

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Corporation or partnership  
 Street address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone# \_\_\_\_\_ Cell# \_\_\_\_\_ E-mail \_\_\_\_\_

#### C. Builder or Contractor

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Corporation or partnership  
 Street address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone# \_\_\_\_\_ Cell# \_\_\_\_\_ E-mail \_\_\_\_\_

#### D. Purpose of Application

New construction  Addition  Alteration  Change of Use

Proposed Use of Building: \_\_\_\_\_ Current Use of building: \_\_\_\_\_  
 Description of proposed work (required) : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

#### E. Declaration of Applicant

I \_\_\_\_\_ certify that:  
 (Print Name)

1. The information contained in this application, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. I agree to construct this building in accordance with the plot plans, building plans and specifications submitted herewith, and in strict compliance with all the provisions of the Ellis County Fire Code
3. I have authority to bind the corporation or partnership (if applicable).

\_\_\_\_\_ Date \_\_\_\_\_ Signature of applicant

#### Office Use Only

Permit number: \_\_\_\_\_ Fee amount received \_\_\_\_\_ Date received \_\_\_\_\_  
 Receipt# \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_ Other# \_\_\_\_\_ Received by: \_\_\_\_\_



ELLIS COUNTY FIRE MARSHAL  
OFFICE OF EMERGENCY MANAGEMENT  
109 S. Jackson, Suite 265  
Waxahachie, Texas 75165-5143  
Office (972)825-5555 Fax (972)825-5551

## **Automatic Fire-extinguishing System Permit Information Sheet**

*No person shall perform or authorize Construction or Substantial Improvement within the unincorporated areas of Ellis County without first securing a permit.*

In order to obtain a permit, the following items must be submitted:

1. A completed Permit Application.
2. Two complete sets of construction plans for each building, drawn to scale and must include:
  - a. The location of any fire alarm equipment required to meet the Fire Code.
3. Identification of the System Designer, IFC section 4.3.2
4. Identification of the System Installer, IFC Section 4.3.3
5. A permit fee (described below)

The plans will be reviewed by the Fire Code Official and, if necessary, revisions will be marked up on the plans. Upon approval, the plans will be stamped and one (1) set of plans will be retained at the Fire Marshal's Office. The remaining set must be kept at the construction site. A Building Permit will also be issued and must remain at the construction site and must be visible from the roadway. ***Address numbers assigned by the 911 Coordinator must also be visible and legible from the roadway during the entire construction process.***

When the construction process is completed and the building is ready to be occupied, a "Request for Final Inspection" form must be completed and notarized. Once the form has been received by the Fire Code Official, a final inspection will be scheduled. ***A building cannot be occupied until it has passed a final inspection and received a Certificate of Occupancy and Completion.***

**Payable to: Ellis County Treasurer**

**Checks by mail, check or cash if you come by the office. Please bring exact amount.**

### **105.7.1**

Automatic Fire-extinguishing Systems 1 to 20 heads	\$100.00
Automatic Fire-extinguishing Systems 21 to 250 heads	\$175.00
Automatic Fire-extinguishing Systems 251 to 500 heads	\$250.00
Automatic Fire-extinguishing Systems 500 to + .50¢/head additional	\$350.00
Automatic Fire-extinguishing Systems (Commercial Cooking)	\$150.00